**PROPOSAL APPLICATION FORM**

|  |
| --- |
| *Project title* |
|  |

|  |  |
| --- | --- |
| *Project Acronym* |  |
| *Duration of the project:* | *DD/MM/YYYY - DD/MM/YYYY* |

# ***General guidance for all applicants:***

# Please make sure to respect the eligibility rules of the call which include the general eligibility rules to be respected by each and every consortium and partner and the Funding Partners’ eligibility rules, annexed to the call text, applicable only to the partners of the respective country.

# All eligibility rules are compulsory.

# Applicants are strongly advised to contact their respective Funding Partners (list available on the call text) and to confirm their eligibility with their Funding Partners before submitting the proposal.

## I. Administrative details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Applicant / Coordinator – Partner 1* | | | | | |
| ***Research institute / Company (full name in English)*** | |  | | | |
| ***Short name (acronym) of the research organisation/Company – if any:*** | |  | | | |
| ***Status: private / public?*** | |  | | | |
| ***Street name and number*** | |  | | | |
| ***PO Box*** |  | ***Postal code*** |  | ***Cedex*** |  |
| ***City*** |  | | ***Country*** |  | |
| ***Project coordinator*** | | | | | |
| ***Family name*** |  | | ***First name*** |  | |
| ***Title*** |  | | ***Gender*** |  | |
| ***Phone*** |  | | ***E-mail*** |  | |
| ***PIC number*** |  | | | | |
| ***Website*** |  | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Applicant – Partner 2* | | | | | |
| ***Research institute / Company (full name in English)*** | |  | | | |
| ***Short name (acronym) of the research organisation/Company – if any:*** | |  | | | |
| ***Status: Private or public?*** | |  | | | |
| ***Street name and number*** | |  | | | |
| ***PO Box*** |  | ***Postal code*** |  | ***Cedex*** |  |
| ***City*** |  | | ***Country*** |  | |
| ***Researcher in charge*** | | | | | |
| ***Family name*** |  | | ***First name*** |  | |
| ***Title*** |  | | ***Gender*** |  | |
| ***E-mail*** |  | | | | |
| ***PIC number*** |  | | | | |
| ***Website*** |  | | | | |

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| --- | --- | --- | --- | --- | --- |
| *Applicant – Partner 3* | | | | | |
| ***Research institute / Company (full name in English)*** | |  | | | |
| ***Short name (acronym) of the research organisation/Company – if any:*** | |  | | | |
| ***Status: Private or public?*** | |  | | | |
| ***Street name and number*** | |  | | | |
| ***PO Box*** |  | ***Postal code*** |  | ***Cedex*** |  |
| ***City*** |  | | ***Country*** |  | |
| ***Researcher in charge*** | | | | | |
| ***Family name*** |  | | ***First name*** |  | |
| ***Title*** |  | | ***Gender*** |  | |
| ***E-mail*** |  | | | | |
| ***PIC number*** |  | | | | |
| ***Website*** |  | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *Self-financed – Associate partner 1* | | | | | |
| ***Research institute / Company (full name in English)*** | |  | | | |
| ***Short name (acronym) of the research organisation/Company – if any:*** | |  | | | |
| ***Status: Private or public?*** | |  | | | |
| ***Street name and number*** | |  | | | |
| ***PO Box*** |  | ***Postal code*** |  | ***Cedex*** |  |
| ***City*** |  | | ***Country*** |  | |
| ***Researcher in charge*** | | | | | |
| ***Family name*** |  | | ***First name*** |  | |
| ***Title*** |  | | ***Gender*** |  | |
| ***E-mail*** |  | | | | |
| ***PIC number*** |  | | | | |
| ***Website*** |  | | | | |

***Note****: Make copies of the above table and fill it out for each of the partners in the project*

# **II. Project Summary** (max. 500 words) **and 5 keywords**

## III. Priority areas covered by the project:

|  |  |
| --- | --- |
| Priority areas | Yes/No |
| Consolidating the Science Base for the implementation of MSFD |  |
| Supporting an improved definition and measurement of Good Environmental Status |  |
| Supporting the implementation of a process-based approach to GES |  |

## IV Summary of Work packages, Tasks, Milestones and Deliverables

|  |  |  |
| --- | --- | --- |
| *Work packages (WP)* | | |
| WP | Title | Lead partner |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| … |  |  |

*(Use as many lines as needed)*

|  |  |
| --- | --- |
| *Milestones* | |
| No. | Title |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| … |  |

*(Use as many lines as needed)*

|  |  |
| --- | --- |
| ***Deliverables*** | |
| No. | Title |
| D1.1 |  |
| D1.2 |  |
| D1…. |  |
| D2.1 |  |
| D2.2 |  |
| D… |  |
|  |  |

*(Use as many lines as needed)*

## V. Detailed description of the research area and research plan

The project description should include the following elements:

* Scientific objectives and main research questions: demonstrate how the activity advance the knowledge gaps and the understanding of its field and/or across different fields.
* Short description of the research questions, and hypothesis to be tested. Explain to what extent the proposed work can lead to the purpose of the call.
* Explanation of the novelty of the research planned, the extent to which the proposed work is ambitious, contributes to scientific excellence and goes beyond the state of the art.
* Description of project management including the risk management process
* Description of international cooperation and affiliation with international research programmes
* Explanation of the dissemination, outreach, networking, training opportunities
* Relevance for society and/ or policy: explain to what extent your project could lead to novel / original contribution for tackling societal and/or policy challenges, including your approach/ambition towards stakeholder and/or end-user engagement to achieve the expected societal and/or policy impact?

## VI. Scientific publications

**Top scientific publications of the applying research group related to the proposed research**

|  |  |
| --- | --- |
| No. | Reference |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |

**Other relevant publications with respect to the application**

## VII. Cooperation with private sector partners identified through call for expression of interest (Please include a detailed description of the planned cooperation and how it will add value to the overall project)

## VIII. Data Management

Please provide a data management plan describing the lifecycle of the data collected in the project.

Projects should contribute to improved access to data and information, to an enhanced data basis and/or promote the harmonization of data to support knowledge-based decision-making. Therefore, projects should ensure that all data and resulting knowledge are provided in an open-access, shared, discoverable manner.

## IX. Budget

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| *Person month per Work packages/ partner (WP)* | | | | | | | |
| WP | Partner 1 | Partner 2 | Partner 3 | Partner x | Partner x | Partner x | Partner x |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |
| … |  |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| *Costs per partner and requested funding budget (in k€)* | | | |
| **Partner** | **A - Total costs/expenses (1)** | **B - Requested funding budget** | **Funding rate B/A** |
| **Partner 1** |  |  | % |
| **Partner 2** |  |  | % |
| **Partner 3** |  |  | % |
| **Partner x** |  |  | % |
| **Total** |  |  |  |

(1) The “total costs/expenses” comprise costs or expenses for personnel, travelling, consumables, overhead (if applicable) etc. For each partner the cost calculation must be based on applicable national funding rules. For questions, please contact your national contact person.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Breakdown of costs per partner per year (in k€)** | | | | | | |
| **Years** | | | **2025** | **2026** | **2027** | **2028** | **Total** |
| **Partner 1/ Coordinator** | | Personnel |  |  |  |  |  |
| Travel |  |  |  |  |  |
| Consumables |  |  |  |  |  |
| Subcontracting\* |  |  |  |  |  |
| Equipment\* |  |  |  |  |  |
| Overhead\*\* |  |  |  |  |  |
| In-Kind/ Co-Financing |  |  |  |  |  |
| **Partner 2** | | Personnel |  |  |  |  |  |
| Travel |  |  |  |  |  |
| Consumables |  |  |  |  |  |
| Subcontracting\* |  |  |  |  |  |
| Equipment\* |  |  |  |  |  |
| Overhead\*\* |  |  |  |  |  |
| In-Kind/ Co-Financing |  |  |  |  |  |
| **Partner 3** | | Personnel |  |  |  |  |  |
| Travel |  |  |  |  |  |
| Consumables |  |  |  |  |  |
| Subcontracting\* |  |  |  |  |  |
| Equipment\* |  |  |  |  |  |
| Overhead\*\* |  |  |  |  |  |
| In-Kind/ Co-Financing |  |  |  |  |  |
| **Partner 4** | | Personnel |  |  |  |  |  |
| Travel |  |  |  |  |  |
| Consumables |  |  |  |  |  |
| Subcontracting\* |  |  |  |  |  |
| Equipment\* |  |  |  |  |  |
| Overhead\*\* |  |  |  |  |  |
| In-Kind/ Co-Financing |  |  |  |  |  |
| **Partner 5** | | Personnel |  |  |  |  |  |
| Travel |  |  |  |  |  |
| Consumables |  |  |  |  |  |
| Subcontracting\* |  |  |  |  |  |
| Equipment\* |  |  |  |  |  |
| Overhead\*\* |  |  |  |  |  |
| In-Kind/ Co-Financing |  |  |  |  |  |
| **Partner 6** | | Personnel |  |  |  |  |  |
| Travel |  |  |  |  |  |
| Consumables |  |  |  |  |  |
| Subcontracting\* |  |  |  |  |  |
| Equipment\* |  |  |  |  |  |
| Overhead\*\* |  |  |  |  |  |
| In-Kind/ Co-Financing |  |  |  |  |  |
| **Total** | | |  |  |  |  |  |

\*Funding partners have different limits for equipment and subcontracting– please check the funding partner profile information sheet in the call text or contact the responsible officer of your national funding organisation

# \*\* Funding Partners have specific national regulation on overhead costs – please check the partner profile information sheet or contact the responsible officer of your national funding organisation

# **Explanation and/or remarks regarding the proposed budget** (max. 500 words):

## X Confirmation of submission and use of data

For information: the data provided in this pre-proposal application form will be used to:

* communicate with you about the call and application process
* allow the funding organisations to perform an eligibility check of the applicants
* assess the competencies and complementarities of your proposal and consortia by the IEC members
* award funding if your application is successful
* analyse and describe our applicant pool (the name of applicants is anonymised in our analysis)
* collect your feedback and improve our communications with potential future applicants in future Joint Calls Anonymity and confidentiality will be maintained throughout processing of these data to produce statistics.

Protection of personal data and compliance with the EU's General Data Protection Regulation (2016/679) (GDPR) is however ensured.

## XI Access and benefit sharing

Please note that if you plan to use genetic resources and traditional knowledge associated with genetic resources in your project, you will have to ascertain towards the competent authorities and focal point that these used genetic resources and traditional knowledge associated with genetic resources have been accessed in accordance with applicable access and benefit-sharing legislation or regulatory requirements, and that benefits are fairly and equitably shared upon mutually decided terms, in accordance with any applicable legislation or regulatory requirements. Please also note that if the utilisation of genetic resources or traditional knowledge associated with genetic resources takes place in an EU Member State, users in those states will have to comply with the general due diligence obligation under Art. 4 of Regulation (EU) No 511/2014, as well as the obligation to file due diligence declarations under Art. 7 of Regulation (EU) No 511/2014.